

1. *Appendix no. 2 to Ordinance no. 10/K/11 of the Chancellor of the University of Gdańsk*

REGULATIONS FOR RESIDENTS OF UNIVERSITY OF GDAŃSK HOUSING

§ 1

The aim of these regulations is to set forth the rules of order in university housing as well as the mutual relations, duties, and privileges of residents and the Council of University Housing Residents (CUHR) and the rights and obligations of the university housing administration, and binding general regulations.

Chapter I General principles

§ 2

1. Dormitories are temporary accommodation for entitled residents, and an integral part of the University of Gdansk.
2. Dormitories are managed and administrated through the Director of the Office of Student Social Affairs, and directly by the Dormitory Administrator. The UG Chancellor or Vice-Chancellor provide administrative supervision.
3. The representative of university housing residents is the Council of University Housing Residents, referred to further as the CUHR, which is elected democratically by all of the residents of the dormitories. The CUHR along with the Property Administrator are responsible for ensuring that residents abide by the regulations set forth in this document as well as general, moral, and ethical standards.
4. Instances of misconduct that occur on dormitory property shall be referred to the corresponding University Disciplinary Commission either by the dormitory administration or the Chairperson of the CUHR through the Faculty Vice-Dean with notifications sent to the Office of Student Social Affairs and the Prorector for Student Affairs.

Chapter II Rights of UG university housing residents

§ 3

Residents of dormitories have the right to the following:

1. to occupy the place assigned to them and to use the furniture and contents of the room such as quilts, pillows, and blankets as well as other fittings;
2. to use common rooms, appliances, and equipment located in the dormitory;
3. to receive guests in their rooms. Visitors are required to announce the name and surname of the resident they are visiting and to provide the receptionist with his or her identification when signing into the dormitory guest book. Residents receiving visitors are fully responsible for their behavior while they are in the dormitory.
4. to organize special events (parties) if prior written permission is obtained from the administration of the dormitories and the location and date of the event is set jointly by the residents and administration. The organizer/resident is responsible for cleaning the room in which the event is held. The administration is required to inspect the room after the event and to note any damages

incurred during the event. The costs of repairing damages shall be covered by the event organizer. In accordance with § 18.4 the residents hosting the event are responsible for the behavior of the guests invited, the number of which cannot exceed 30.

5. to reserve guest or student rooms by reservation (payable according to current rates);
6. to host free of charge the following overnight guests in their rooms with the permission of their roommates:
 - 1) close relatives visiting residents (parents, spouses, siblings) for periods not exceeding three days per month;
 - 2) residents with Resident Cards from other UG dormitories with no limit to the number of days.
7. to receive guests in resident rooms (with the permission of roommates) after 24:00 (payable according to current rates).
8. to run for election to the CUHR, to participate in shaping and implementing its program;
9. to participate in dormitory life and to contribute to decision making through the CUHR in all matters concerning daily life in the dormitories;
10. to make suggestions or comments either directly or through the CUHR regarding the administration of dormitories to the Director of the Office of Student Social Affairs.

Chapter III

Obligations of UG university housing residents

§ 4

Residents of dormitories have the following obligations:

1. to comply with all resident registration regulations;
2. to comply with the regulations in the current document and in "Rules for Assigning Accommodation in University of Gdańsk Housing and Regulations for Residents" (further Rules).
3. to make payment for accommodation according to current fees and payment regulations;
4. to inform the dormitory administration immediately of the following:
 - 1) graduation;
 - 2) being struck from the list of students;
 - 3) obtaining leave from the Dean's Office;
 - 4) being referred to repeat an academic year of study;
 - 5) all other events resulting in a change of university housing fees.
5. to comply with the principles of community living, the obligation to respect quiet hours for study and rest. Quiet hours are 22:00 to 06:00 on weeknights and from 24:00 to 06:00 on the weekends;
6. to refrain from impinging upon or endangering other residents as a consequence of one's behavior;
7. to maintain cleanliness and tidiness in one's own room and in common rooms and areas, and to ensure equipment is operated properly. The concept of 'maintaining cleanliness' is based primarily on the following: cleaning up and disposing of all food products; cleaning up all spilled liquids; placing all refuse in bags and disposing of them in refuse bins. The bathrooms in the living areas are to be maintained in a sanitary state – this includes the wash basins, showers, and toilets. Residents are responsible for purchasing and supplying the necessary cleaning products and supplies for the maintenance of cleanliness in these areas;
8. to comply with health and safety and fire-prevention regulations, in particular with regard to ensuring a knowledge of and an ability to follow the instructions outlined in the Fire Safety Instructions;
9. if a fire is discovered, call the fire department immediately and inform an employee of the housing administration;

10. if an accident occurs resulting in personal injury, inform an employee of the dormitory administration or call the paramedics immediately;
11. to inform dormitory administration of the following:
 - 1) serious illness or unexplained absence of roommates;
 - 2) malfunction of equipment and dormitory safety installations;
12. to show Resident's Card and student identification or personal identification when requested by door staff, employees of dormitory administrations, or members of the CUHR.

§ 5

The following is forbidden in dormitories:

1. to perform any repairs to the electrical system or to create provisional electric systems;
2. to use provisional heating devices or submerged heating element (permission for the occasional use of heating and cooking devices may be granted exclusively by the housing administrations);
3. to uncover light-bulbs or smoke detectors;
4. to store combustible materials such as gasoline, spirits, chemical agents, etc... in dormitory rooms;
5. to leave electrical appliances plugged in and in operation without supervision;
6. to install antennas (climbing out onto window sills and onto roofs);
7. to make changes to the fittings in residential rooms or in common rooms (e.g., washing machines in rooms);
8. to change rooms without permission;
9. to change locks on doors or duplicate keys without the permission of the dormitory administration;
11. to keep any type of animal in residential rooms;
12. to smoke in study rooms, television rooms, corridors, or halls and dispose of cigarette butts or matches in refuse bins;
13. to consume alcoholic beverages as described in Article 14 paragraph 1.1 of the Act of October 26, 1982 on Responsible Alcohol Consumption (Journal of Laws of 2007 No. 70, item 473 and later amendments).