**REGULATIONS OF ENTRY AND PARKING ON THE GROUNDS OF THE BALTIC CAMPUS OF THE UNIVERSITY OF GDAŃSK IN**

**GDAŃSK OLIWA**

**§ 1.**

**General principles**

1. These Regulations shall define the principles of entry and parking of vehicles on the grounds of the Baltic Campus of the University of Gdańsk in Gdańsk Oliwa, hereinafter referred to as “Campus”.

2. Entry into and exit from Campus grounds shall be monitored and recorded for the purpose of maintaining order. This in particular shall not constitute the University of Gdańsk exercising supervision of vehicles or any property left inside them.

3. The Campus shall be open daily between 6:00 a.m. and 10 p.m.

4. Campus grounds have been marked with D-40 “residential zone” road signs. **Special traffic regulations** **shall apply: pedestrian priority over vehicles; speed limit of 20 km/h; parking only in designated areas.**

5. Parking places have also been designated on Campus grounds for Faculty Authorities. Other users are not permitted to make use of these places.

6. Parking places marked as disabled parking should be used exclusively by disabled persons who hold a disabled person card. The card should be displayed in a visible place behind the vehicle windscreen.

7. The car park on Campus grounds is unguarded. The University of Gdańsk shall not be liable for the loss or damage of motor vehicles parked on Campus grounds, bicycles and motorbikes included, or property left on the grounds, either inside or outside vehicles.

8. Persons entering Campus grounds should possess valid liability insurance for motor vehicle owners. Vehicle drivers shall be liable for any damage resulting from the vehicle’s motion.

9. Vehicle users shall be liable for any damage caused on Campus grounds to the University of Gdańsk or to third parties.

10. Children shall be allowed on Campus grounds only under adult supervision.

11. Entry and parking on Campus grounds shall be available to employees, students, doctoral students, post-graduate students of the University of Gdańsk and the course participants of the Gdańsk University of the Third Age, carers of persons with disabilities who are students or employees of the University of Gdańsk, and contractors or guests who possess an ID card with a RIFID sticker tag (hereinafter an ID card).

12. Bicycles and motorbikes may enter Campus grounds without ID cards and without the need for the barrier to be raised, via a specially designated gap between the end of the barrier and the edge of the road.

13. Entry into Campus grounds shall not guarantee free parking place. Should no such place be available, users are requested to leave Campus grounds.

14. Parking on Campus grounds shall be available only to passenger cars, motorbikes and bicycles.

15. Any vehicle using the parking facility on Campus grounds should be appropriately secured.

16. The following shall not be permitted on Campus grounds:

1) the repair, washing or dusting of vehicles, refilling vehicles with antifreeze, oil, fuel etc.;

2) parking in internal or access roads, pavements, grassed areas or any other places not intended for this purpose;

3) driving around Campus grounds with a purpose other than reaching a parking place or leaving the premises;

4) conducting trade or service activities without due permission;

5) the use of alcohol, drugs or other psychoactive substances.

17. Cars with trailers shall not be permitted unless previously arranged with the University Guard.

18. In order for authorisation to be verified, the ID card should be displayed in a parked car in a visible place behind the windscreen during the entire period on Campus grounds.

19. On Campus grounds vehicle drivers shall be obliged to follow vertical and horizontal road signs and the instructions of the University Guard.

20. Should a vehicle user, through inappropriate parking, disrupt or block traffic on Campus grounds, park outside designated parking places or in places designated for Faculty Authorities or persons with disabilities without displaying a disabled person’s card in a visible place behind the windscreen, the University Guard may temporarily withdraw authority to enter the Campus.

21. It is not permitted to leave vehicles on Campus grounds after the Campus has closed. The only exception to this are justified cases, which should be reported to the University Guard.

**§ 2.**

**Regulations of entry and exit for ID card holders**

1. On approaching the barriers, drivers are requested to slow down and bring the vehicle to a halt. The ID card should be displayed behind the vehicle windscreen, allowing the RFID tag to be read and thus causing the barrier to open.

2. Should the barrier fail to open automatically, drivers are requested to stop the vehicle and, by means of an intercom located in the barrier column, contact the Parking System Operator who will take further action.

3. The barrier will automatically close once a single car has passed. Any attempt to drive two vehicles at the same time will result in damage to the second vehicle and to the barrier itself. The guilty party shall be liable for any damage caused.

4. For safety reasons, users of single-track vehicles are requested not to ride under a raised barrier.

**§ 3.**

**Regulations of entry and exit for contractors and guests**

1. For contractors and guests who do not possess ID cards, entry into and exit from Campus grounds shall be possible via Gates 2 and 5 upon collection of a single entry card from the Parking System Operator (entry checkpoint at Gates 2 and 5). The single entry card must be returned on exit.

2. Entry for delivery vehicles shall be possible via Gate 5 (following verification by the University Guard) and entry for heavy goods vehicles of over 3.5 tonnes as well as coaches via Gates 5 and 9 (following prior arrangement with the University Guard, the Parking System Operator).

**§ 4.**

**Final provisions**

1. Any infringement of the provisions of these Regulations by holders of ID cards authorising users to enter and park on Campus grounds, in particular regarding failure to comply with traffic regulations in the Campus or parking in places not intended for this purpose, shall result in suspension or withdrawal of authorisation to enter Campus grounds, with no reimbursement of fee.

2. In the aforementioned cases the University Guard may also request that such persons immediately leave Campus premises.

3. Sharing an ID card with a third party shall result in permanent loss of the right to enter Campus grounds, without right of appeal.

4. Supervision over the operation and functioning of the controlled system of entry into Campus grounds shall be exercised by the University Guard.

5. The University of Gdańsk shall reserve the right to introduce changes to the Regulations at any time. Entry into the Baltic Campus of the University of Gdańsk in Gdańsk Oliwa shall be considered as full acceptance of current regulations and of the obligation to observe them.

6. These Regulations shall come into force on 1 September 2017 and were adopted under the Decree of the Chancellor of the University of Gdańsk no. 2/K/17 of 3 August 2017.

7. The current version of the Regulations of entry and parking on the grounds of the Baltic Campus of the University of Gdańsk in Gdańsk Oliwa can be found at the University of Gdańsk website.

 Annex no. 2 to the Decree no. 2/K/17