



Partial report - task 3.2; 3.3; 3.4

Creating a database of research internships for employees and doctoral students.
Expansion of the database of bilateral agreements.
Providing researchers with administrative support when applying for research internships.

Responsible unit – Science and International Cooperation Department, currently Science and International Cooperation Office

Regarding the change of the Organizational By-laws of the University of Gdańsk of 01.09.2016, the International Cooperation Office (International Office/IO) was created as part of the Science and International Cooperation Office, whose tasks include: cooperation with organizational units in creating a database of international research centers where research projects and research internships can be carried out, and assist them in the preparation of bilateral academic cooperation agreements; implementation of activities related to initiating and coordinating academic cooperation of UG with international universities and research institutions at the university level; preparation of agreements on academic cooperation of UG with international universities and research institutions at the university level; providing information on international scholarships, possibilities and conditions of mobility as well as preparing cost estimates of them; verification and dispatch of documents regarding scholarships and research internships for employees as part of the offers of the Bureau for Academic Recognition and International Exchange of the Ministry of Science and Higher Education (MNiSW); handling issues related to the implementation of academic and research internships for international holders of the scholarship of the Government of the Republic of Poland, headed by the Bureau for the Recognition of Education and International Exchange of the Ministry of Science and Higher Education.

During evaluation period, the International Cooperation Section (International Office) has modified the website for foreigners by offering a more user-friendly interface, detailed offer and reduction of information for candidates to the necessary ones. The website is adapted to mobile devices and is run entirely in English.

On the website the candidate will find study offer, information about fees, documents and also about life in Poland. Thanks to the additional tools connected to the website, the section can monitor indicators such as the statistics of entering the website, countries and the most visited tabs. There was available a live chat to ask questions without having to send an e-mail as well.



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On the website there is a NEWS tab, which contains current information on section activities, mobility opportunities, scholarships and academic internships; and the VISITING PROFESSORS tab for researchers interested in short arrivals at UG, with a description of the application procedure.

The international promotion of the office has been improved through the following tools: a new leaflet in English, advertising movies in Chinese and Turkish, an advertisement in Study in Poland, an advertising package in Study Portals. There were also signed 56 contracts with recruiters in various regions, including in China, Bangladesh, India, Nepal.

The University of Gdansk has expanded the database of international agreements by signing 24 new international agreements, including the Belarusian State University, China Pharmaceutical University, Ivan Franko National University in Lviv, University of Houston-Downtown, Universidade Federal de Goias, Syarif Hidayathullah State University Jakarta.

Thanks to those activities, the IO noted a doubling of the number of international students (191 admitted) and the number of visiting professors (10 contracted) in the academic year 2017/2018. There are already 14 additional arrivals planned for 2018.

The tasks of the IO include also study visits for students, as well as high school students and educators. In 2017, 8 such visits took place from the following countries: Ukraine, Belarus, Russia, Moldova, Armenia, Italy, Great Britain, Indonesia and Malaysia.

There were also 4 international innovation camps, 3 international summer schools and 8 summer internships. During the academic year, English language courses for administrative staff and an academic writing course for students were organized.

In August 2017, in cooperation with the Turkish Journal of Teacher Education and Educators, IO organized an international conference ISNITE 2017 – International Symposium, New Issues on Teacher Education, in which 83 people participated. Its aim was to share good teaching practices, new trends and opportunities, as well as innovation in education.

The number of facilities allowing international students to adapt more easily to a new country/environment has been increased. These include: organization of integration events (such as Orientation Week, trips around Gdansk), information lectures, as well as a pilot program GATEWAY



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COURSE consisting of tutoring students (helping in finding themselves in a new situation, determining their needs, the need for additional language courses, and even finding a job).

Currently there are 17 scholarship of the Bureau for Academic Recognition and International Exchange (present NAWA) holders at the UG. Information on the current offer (i.e. recruitment for the Eastern Winter School) is posted on the official Polish language UG website in the "Information for students" tab. Students can also contact the office directly and receive detailed information or be redirected to the appropriate institutional sub-site (NAWA).